

LAING & BUISSON

Care Homes

Data Sets Field List & Notes

Care Homes contact/ mailing data is available in two different sets as below according to whether or not all care homes are required or just nursing homes. The item numbers refer to the number of the data set on the data price list. The record numbers are approximate due to continuous updating of our records.

- **10-Care Homes Contacts/Mailing** set comprises all the essential contact information for all care homes in the UK (21,550 records)
- **12-Nursing Homes** set comprises all the essential contact information for all care homes with nursing in the UK (5,300 records)

For details of the format in which the data is provided and the method of supply, see **Data Format & Supply** below.

All our data on care homes, hospitals, hospices and clinics, care home groups, and hospital & clinic groups is available on a fully searchable CD-Rom, *CareSearch*. For further details see **Additional Data** below.

The list of fields for the sets is given below together with other information about the data.

Contacts/Mailing and Nursing Homes Sets

Field Name	Field Description & Notes
ID	The unique record number for each care home which is included for identification purposes in dealing with any queries
Care Home Name	The name in which the home is registered. The names of about 13% of care homes is given as the street number and street name only. The majority of these are small homes for people with learning disabilities. They do not want to be identified as care homes but to be seen as private residences, hence they are not named.
Contact Name	The full name including title and first name (or initial), where known, of the registered manager. As there are still care homes which are jointly managed or owned, these multiple names are included as one entry. Where the name of the manager is not available, the name of the individual owner is substituted, otherwise a generic job title is used ie. 'The Manager', with 'Dear Home Manager' as the salutation.
Contact Salutation	The salutation using Contact Name eg. 'Dear Mrs Brown'
Contact Job Title	The job title of the registered manager named in Contact Name, with the job title in plural where there are joint managers. Where the contact name is that of the individual owner, there is no job title.
Address 1	The first line of the address of the care home
Address 2	The second line of the address of the care home, including placenames
Town	Town
County	A county is not required for postal addresses and should not be used in addresses since in some cases the town in a postal address can be in a different county to that of the care home. The county in this field should be used for selecting records. It is a recognisable geographical area of the country made up of existing or former local government metropolitan counties, shire counties, and unitary authorities. Blank for certain major metropolitan areas ie. London, Belfast, Bristol, Edinburgh, Glasgow, and Manchester, which are treated as not being in a county.

Postcode	All records are fully postcoded
Tel No	The main telephone number for the care home
Fax No	The main fax number for the care home
Web Site	The web site address for the care home, or care home group
Regist Code	The code for the registration type of the home: N - Care Home with Nursing NM - Care Home not providing Medicine or Medical Treatment PC - Care Home only ie. personal care only <i>Note that although Adult Placement homes are registerable with care standards agencies, their records are not publicly available, and hence are not included in the data.</i>
Primary Client Code	The code for the primary client type (see below). A look up list of the codes is given in the appendix at the end of this field list.
Primary Client Type	The client type (also know as service user) for which the home has the highest number of registered beds
Total Beds	The total number of registered beds in the home
Region Code	The code for the region in which the care home is located (see below).
Region	The region in which the care home is located using 13 standard regions of the UK. The regions and the codes are: <i>East Anglia (6), East Midlands (5), Greater London (8), North (1), North West (3), Northern Home Counties (7), Northern Ireland & Isle of Man (13), Scotland (12), South West (10), Southern Home Counties (9), Wales (11), West Midlands (4), Yorkshire & Humberside (2)</i>

Data Format & Supply

Data is usually supplied by email as csv files, which once saved, will open automatically in Excel when you click on the file. Data can be supplied in other formats on request. Set 10 can be supplied as a ready-to-go MS Access database. Large files may compressed (zipped) using WinZip. Field names are included as the first row of each file for data identification purposes. Sample data is available by email on request.

The Regist Code, Client Code, Total Beds, and Region Code fields, as well the address fields in the data sets, can all be used for selection purposes if required.

Note that the data in some fields is dependent on information provided by organisations and as such cannot be guaranteed as accurate.

Importing Data

If you have any difficulties in downloading the text file into your database or in using the data as a mail merge data source, our notes *Importing Data* are available on request.

Further Help

In order to make full use of our data, customers will need to be familiar with mail merge and database software. Although we may be able to suggest possible solutions to many of the difficulties that can arise in using data, customers are asked to consult their software manual before seeking help over installing and using our data.

Additional Data

Selected records from the Care Homes database can be provided according to customer's requirements. Please call the Data Products Team on 020 7923 5395 for further assistance.

The Care Homes database, the Hospitals, Hospices and Clinics database, and the Care Home Groups and Hospital & Clinic Groups databases, together with data on Social Services Care Contracting Units, Registration & Inspection Agencies, and Primary Care Trusts & Health Boards are all available on our fully searchable, internet-enabled and user friendly

CD, CareSearch - Care & Health Services Data on CD-Rom. Again please call the Data Products Team on 020 7923 5395 for a brochure.

Copyright and Use of Data

In order to protect the copyright on our data, it is a requirement of supply that a data licence agreement, which sets out the conditions of use of the data, is signed by customers. Any data supplied is for the use of the licensee only and not for resale to or for use by a third party or for use on a subscriber on-line system. Data is supplied on a 12 months lease from the date of the licence agreement and cannot be used after that period.

Appendix

Client Codes

The use of each client code is restricted according to the type of establishment i.e. hospital, hospice or clinic, care home, care home with nursing, children's home, domiciliary care agency ie. not all the codes below apply to each type of establishment.

Client Code	Client Description	Client Code	Client Description
A	Alcohol Dependence	ML	Mental Health (Detained)
AO	Alcohol Dependence over age 65	MN	Mental Health (Non-Detained)
AT	Mental Health (Alcohol Dependence Treatment)	MP	Mental Health
C	Children	MPC	Emotional, Behavioural or Psychological Disturbance (Children)
CC	Convalescent Care	MPE	Dementia over age 65
CDT	Clinical Drug Trials	MR	Mental Health (Slow Stream Rehabilitation)
CF	Children & Families	MS	Mental Health (Medium Secure Treatment)
D	Drug Dependence	MT	Mental Health (Low Secure Rehabilitation)
DE	Dementia	MU	Mental Health (Psychiatric ICU)
DO	Drug Dependence over age 65	P	Mental Health (Open Acute Psychiatry)
DT	Mental Health (Drug Dependence Treatment)	PF	Mental Health (Forensic Psychiatry)
ED	Mental Health (Eating Disorders)	PH	Physical Disability
H	Hospice/Palliative Care	PHC	Physical Disability (Children)
HC	Hospice/Palliative Care (Children)	PHE	Physical Disability over age 65
HI	HIV/AIDS	R	Physical & Medical Rehabilitation (Structured Programmes)
HR	Brain Injury Rehabilitation (Structured Programmes)	RD	Renal Dialysis
HRC	Brain Injury Rehabilitation (Children)	S	Acute Medical & Surgical
I	Old Age	SC	Acute Medical & Surgical (Children)
M	Maternity/Obstetrics	SI	Sensory Impairment
MA	Mental Health (Adolescent/Young Persons)	SIC	Sensory Impairment (Children)
MB	Mother & Baby	SIE	Sensory Impairment over age 65
MC	Mental Health (Children)	T	Termination of Pregnancy
MDC	Multiple Disability (Children)	TI *	Terminally Ill
ME	Mental Health over age 65	TIE *	Terminally Ill over age 65
MH	Learning Disability	Y	Social/Behavioural Difficulties
MHC	Learning Disability (Children)		
MHE	Learning Disability over age 65		

*Terminally ill is longer used a client type in England

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