

LAING & BUISSON

Care Homes

Data Sets Field List & Notes

Care Homes data is available in three different data sets as below according to whether or not the data is to be used principally for contact or mailing purposes, or also for analysis and research. The item numbers refer to the number of the data set on the data price list. The record numbers are approximate due to continuous updating of our records.

- **10-Care Homes Contacts/Mailing** set comprises all the essential contact information for all care homes in the UK (21,560 records)
- **11-Care Homes Complete** set has greater detail about each care home for the purposes of analysis, research and targeted marketing (21,560 records)
- **12-Nursing Homes** set comprises all the essential contact information for all care homes with nursing in the UK (5,380 records)

For details of the format in which the data is provided and the method of supply, see **Data Format & Supply** below.

All our data on care homes, hospitals, hospices and clinics, care home groups, and hospital & clinic groups is available on a fully searchable CD-Rom, *CareSearch*. For further details see **Additional Data** below.

The list of fields for the sets is given below together with other information about the data.

Contacts/Mailing Set

Field Name	Field Description & Notes
L&B ID	The unique record number used by Laing & Buisson for each care home, which is included for identification purposes in dealing with any queries
Care Home Name	The name in which the home is registered. The names of about 13% of care homes is given as the street number and street name only. The majority of these are small homes for people with learning disabilities. They do not want to be identified as care homes but to be seen as private residences, hence they are not named.
Contact Name	The full name including title and first name (or initial), where known, of the registered manager. As there are still care homes which are jointly managed or owned, these multiple names are included as one entry. Where the name of the manager is not available (because the post is vacant, or the new manager has not yet been registered), the name of the individual owner is substituted, otherwise a generic job title is used ie. 'The Manager', with 'Dear Home Manager' as the salutation.
Contact Salutation	The salutation using Contact Name eg. 'Dear Mrs Brown'
Contact Job Title	The job title of the registered manager named in Contact Name, with the job title in plural where there are joint managers. Where the contact name is that of the individual owner, then Owner is used.
Address 1	The first line of the address of the care home
Address 2	The second line of the address of the care home, including placenames
Town	Town
County	A county is not required for postal addresses and should not be used in addresses since in some cases the town in a postal address can be in a different county to that of the care home. The county in this field should be used for selecting records. It is a recognisable geographical

area of the country made up of existing or former local government metropolitan counties, shire counties, and unitary authorities. Blank for certain major metropolitan areas ie. London, Belfast, Bristol, Edinburgh, Glasgow, and Manchester, which are treated as not being in a county.

Postcode	All records are fully postcoded
Tel No	The main telephone number for the care home
Fax No	The main fax number for the care home
Web Site	The web site address for the care home, or care home group
Regist Code	This code indicates the registration type of the home: N - Care Home with Nursing NM - Care Home not providing Medicine or Medical Treatment PC - Care Home only ie. personal care only <i>Note that although Adult Placement homes are registerable with care standards agencies, their records are not publicly available, and hence are not included in the data.</i>
Primary Client Code	The code for the primary client type (see below). A look up list of the codes is given in the appendix at the end of this field list.
Primary Client Type	The client type (also know as service user) for which the home has the highest number of registered beds
Total Beds	The total number of registered beds in the home
Region Code	The code for the region in which the care home is located (see below).
Region	The region in which the care home is located using 13 standard regions of the UK. The regions and the codes are: <i>East Anglia (6), East Midlands (5), Greater London (8), North (1), North West (3), Northern Home Counties (7), Northern Ireland & Isle of Man (13), Scotland (12), South West (10), Southern Home Counties (9), Wales (11), West Midlands (4), Yorkshire & Humberside (2)</i>

Complete Set

All the above fields in the Care Homes Contacts/Mailing set, plus:

Owner	The full name including initial and first name, where known, of the owner where the owner is a named individual(s), typically the name of the proprietor. Where the owner is the name of an organisation eg. a local authority, a private company or a voluntary organisation, this name is entered.
Owner Salutation	eg. 'Dear Mr Smith', where the Owner is a named individual(s). Where the owner is the name of an organisation, there is no salutation
Sector Code	This code indicates the ownership sector of the home (see below)
Sector	The ownership sector of the home based on the owner of the home. The sector and the codes are: P for Private V for Voluntary L for Local Authority N for NHS
MP ID	The unique record number used by Laing & Buisson for the major provider or care home group which owns the home.
Care Home Group	The name of the major provider or care home group which owns the home. Health authorities and local authorities are also included as major operators of care homes
CS ID	The unique record number used by Laing & Buisson of the care standards office responsible for the registration of care homes in the area in which the home is located.
Care Standards Office	The name of the care standards office responsible for the registration of care homes in the area in which the home is located.

LC ID	The unique record number used by Laing & Buisson of the care contracting & commissioning unit responsible for the purchase of care from the care home in the area in which the home is located.
Care Contracting & Commissioning	The name of the care contracting & commissioning unit responsible for the purchase of care from the care home in the area in which the home is located. In a few cases the unit is a care trust managing both care and health contracting.
First Reg Date	The date that the care home was first registered. Where it has not been possible to obtain an exact date, a notional mid-year date eg. 01 July 19XX or 20XX has been used.
Rating	The quality rating given to the home by the appropriate care standards agency (currently only ratings for care homes in England are included)
Purpose Built	This code indicates whether the home has been purpose built from the foundations up: Y for Yes, the home is purpose built N for Not purpose built Where the built status of the home is not known the field is blank
Single Rooms	The number of single rooms *
Ensuite Rooms	The number of ensuite rooms *
Single Non Ens	The number of single non-ensuite beds/rooms *
Single Ens	The number of single ensuite beds/rooms *
Shared Non Ens	The number of shared non-ensuite beds *
Shared Ens	The number of shared ensuite beds *
Nurs Fees Sing Min	The minimum weekly fees for a single room in a care home with nursing *
Nurs Fees Sing Max	The maximum weekly fees for a single room in a care home with nursing *
Nurs Fees Shar Min	The minimum weekly fees for a shared room in a care home with nursing *
Nurs Fees Shar Max	The maximum weekly fees for a shared room in a care home with nursing *
Res Fees Sing Min	The minimum weekly fees for a single room in a care home with personal care only *
Res Fees Sing Max	The maximum weekly fees for a single room in a care home with personal care only *
Res Fees Shar Min	The minimum weekly fees for a shared room in a care home with personal care only *
Res Fees Shar Max	The maximum weekly fees for a shared room in a care home with personal care only *

* The room and fee data consists of the most recent figure obtained within the previous two years

Data Format & Supply

Data is usually supplied by email as csv files, which once saved, will open automatically in Excel when you click on the file. Data can be supplied in other formats on request. Sets 10 and 11 can be supplied as a ready-to-go MS Access database. Large files may be compressed (zipped) using WinZip. Field names are included as the first row of each file for data identification purposes. Sample data is available by email on request.

The Regist Code, Client Code, Total Beds, Region Code, Sector Code, Care Home Group, Care Contracting Unit, Rating, and Purpose Built fields, as well as the address fields in the sets, can all be used for selection purposes if required.

Note that the data in some fields is dependent on information provided by organisations and as such cannot be guaranteed as accurate.

Importing Data

If you have any difficulties in downloading the text file into your database or in using the data as a mail merge data source, our notes *Importing Data* are available on request.

Further Help

In order to make full use of our data, customers will need to be familiar with mail merge and database software. Although we may be able to suggest possible solutions to many of the difficulties that can arise in using data, customers are asked to consult their software manual before seeking help over installing and using our data.

Additional Data

Selected records from the Care Homes database can be provided according to customer's requirements. Please call the Data Products Team on 020 7923 5395 for further assistance.

Selected additional data such as on other **client types** cared for, the **number of registered beds for each client type** cared for, and **specialisms** provided can also be included in the Care Homes Complete set to customer requirements. Alternatively all this data is available on the CareSearch CD (see below)

The Care Homes database, the Hospitals, Hospices and Clinics database, and the Care Home Groups and Hospital & Clinic Groups databases, together with data on Social Services Care Contracting Units, Registration & Inspection Agencies, and Primary Care Trusts & Health Boards are all available on our fully searchable, internet-enabled and user friendly CD, CareSearch - Care & Health Services Data on CD-Rom. Again please call the Data Products Team on 020 7923 5395 for a brochure.

Copyright and Use of Data

In order to protect the copyright on our data, it is a requirement of supply that a data licence agreement, which sets out the conditions of use of the data, is signed by customers. Any data supplied is for the use of the licensee only and not for resale to or for use by a third party or for use on a subscriber on-line system. Data is supplied on a 12 months lease from the date of the licence agreement and cannot be used after that period.

Appendix

Client Codes

The use of each client code is restricted according to the type of establishment i.e. hospital, hospice or clinic, care home, care home with nursing, children's home, domiciliary care agency ie. not all the codes below apply to each type of establishment.

The Care Quality Commission (CQC) has stopped distinguishing between clients who are aged 65 and over, and those who are under 65. Over a period of time therefore as the CQC revise their registration details, the client types 'over age 65' below will disappear from the care home records. Any analysis that uses these client types will show a decreasing number of places as a result.

Client Code	Client Description Code	Client Code	Client Description
A	Alcohol Dependence	C	Children
AO	Alcohol Dependence over age 65	CC	Convalescent Care
AT	Mental Health (Alcohol Dependence Treatment)	CDT	Clinical Drug Trials
		CF	Children & Families

Care Home Data Sets Field List

D	Drug Dependence	MPC	Emotional, Behavioural or Psychological Disturbance (Children)
DE	Dementia	MPE	Dementia over age 65
DO	Drug Dependence over age 65	MR	Mental Health (Slow Stream Rehabilitation)
DT	Mental Health (Drug Dependence Treatment)	MS	Mental Health (Medium Secure Treatment)
ED	Mental Health (Eating Disorders)	MT	Mental Health (Low Secure Rehabilitation)
H	Hospice/Palliative Care	MU	Mental Health (Psychiatric ICU)
HC	Hospice/Palliative Care (Children)	P	Mental Health (Open Acute Psychiatry)
HI	HIV/AIDS	PF	Mental Health (Forensic Psychiatry)
HR	Brain Injury Rehabilitation (Structured Programmes)	PH	Physical Disability
HRC	Brain Injury Rehabilitation (Children)	PHC	Physical Disability (Children)
I	Old Age	PHE	Physical Disability over age 65
M	Maternity/Obstetrics	R	Physical & Medical Rehabilitation (Structured Programmes)
MA	Mental Health (Adolescent/Young Persons)	RD	Renal Dialysis
MB	Mother & Baby	S	Acute Medical & Surgical
MC	Mental Health (Children)	SC	Acute Medical & Surgical (Children)
MDC	Multiple Disability (Children)	SI	Sensory Impairment
ME	Mental Health over age 65	SIC	Sensory Impairment (Children)
MH	Learning Disability	SIE	Sensory Impairment over age 65
MHC	Learning Disability (Children)	T	Termination of Pregnancy
MHE	Learning Disability over age 65	TI *	Terminally Ill
ML	Mental Health (Detained)	TIE *	Terminally Ill over age 65
MN	Mental Health (Non-Detained)	Y	Social/Behavioural Difficulties
MP	Mental Health		

*Terminally ill is longer used a client type in England

October 2009